



**Commonwealth
Biotechnologies, Inc.**

601 Biotech Drive, Richmond, VA 23235
1-800-735-9224/804-648-3820
fax: 804-915-3834
Toll-Free FAX on Demand: (877)FAX-4-CBI
email: info@cbi-biotech.com

NUCLEIC ACID SEQUENCING ORDER FORM

TYPE OF SEQUENCING DESIRED: ☐ ECONO-SEQUENCING
☐ COMPREHENSIVE SEQUENCING

In a continuing effort to provide better data, we ask that you complete this order form for all sequencing orders. Please indicate the template name, whether it is a PCR product, plasmid, etc., the size of the insert or PCR product, the concentration of the template (if lyophilized, the amount lyophilized), the standard primer to use, or the concentration and sequence of primers if you are supplying them. Please attach a picture of a gel of your templates with an appropriate size standard (page two), and list any special instructions or other information necessary for your project.

TEMPLATE					PRIMER	
	NAME	TYPE	SIZE	CONCENTRATION	NAME	CONCENTRATION
1						
2						
3						
4						
5						
6						
7						
8						
9						

10						
11						
12						

PRIMER SEQUENCE

	NAME	CONCENTRATION	SEQUENCE
Primer 1			
primer 2			
Primer 3			
Primer 4			
Primer 5			
Primer 6			
Primer 7			
Primer 8			

Please include Photograph of the templates on a gel including appropriate marker and indicate the quantity of template loaded:

	Sample:	Amount Loaded:
	Lane 1	
	Lane 2	
	Lane 3	
	Lane 4	
	Lane 5	
	Lane 6	
	Lane 7	
	Lane 8	
	Lane 9	
	Lane 10	

SHIP TO:	BILL TO:
Name : _____	Name : _____
Address: _____	Address: _____
_____	_____
_____	_____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Email: _____	PO #: _____

For CBI Preparation of template and special products:

Plasmid and/or phage vector	
Insert sight	
Host	
Antibiotic resistance	
Phage titer	
How sample is supplied	
Storage conditions	

Any special instructions:



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SERVICE AGREEMENT

Service:

Commonwealth Biotechnologies, Inc. (CBI) endeavors to provide timely, quality service, with rapid return of analytical results and/or samples to the Client (the Investigator requesting services to be performed). CBI will promptly notify the Client of any unexpected delays. CBI personnel will follow applicable written protocols for all services provided. These protocols may be made available to the Client upon request. CBI will provide proof of accepted analytical techniques, as requested by the Client. CBI will provide data and/or summary sheets of all results obtained.

Payment:

In exchange, the Client agrees to pay in full, for the services delivered to client in full within 30 days of receiving CBI's invoice for the services performed. CBI makes no expressed or implied warranties for the results that are obtained and unless there is an instrument malfunction, a technician error, or some fault directly attributable to CBI. **PAYMENT IN FULL IS EXPECTED. UNLESS PREVIOUS ARRANGEMENTS ARE MADE WITH CBI.** CBI will not be held liable for results obtained with Clients samples. CBI expressly guarantees to perform all its procedures with professional diligence, and strives to perform quality work acceptable to all its Clients.

Date of this Agreement: _____

RBH:vt

Robert B. Harris, Ph.D.
President
Commonwealth Biotechnologies, Inc.
601 Biotech Drive
Richmond, VA 23235

Client Signature: _____

Client Name: _____

Title: _____

Affiliation: _____